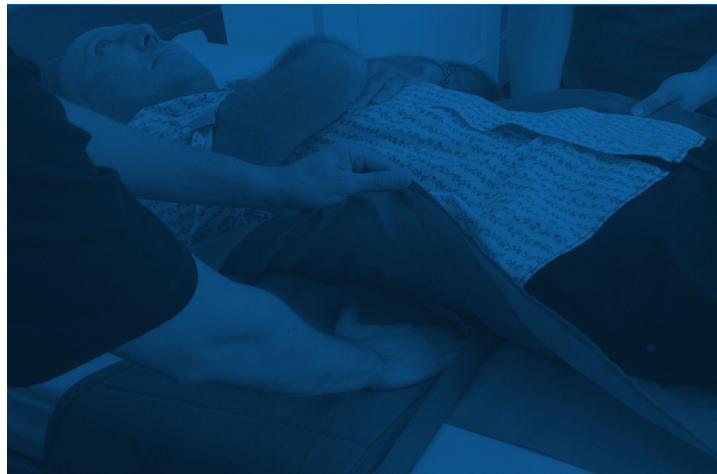




## 3 Day Moving & Handling of People Instructor Course



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## Learning Outcomes

- Attendees will have a knowledge of the relevant laws in handling & social care & teach care staff to recognize the role of these laws in day to day moving & handling
- Attendees will understand the economic & social impacts of Musculoskeletal Disorders (MSDs)
- Attendees will obtain a knowledge & understanding of simple anatomy & biomechanics of the spine & apply this knowledge to raise awareness of unsafe manual handling/ moving & handling of people practices
- Attendees will have competency in effective teaching of safer lifting, carrying, lowering, pushing & pulling techniques
- Attendees will understand & be able to teach what techniques and transfers are suitable relating to people's cognitive & physical abilities
- Attendees will be able to teach safer verbal guidance & minimal assistance handling techniques of people in chairs & associated controversial techniques to avoid & why
- Attendees will be able to teach safer assisted walking practice & controversial handholds
- Attendees will be able to teach competency in use of handling belts, transfer boards & stand aids & when their use is indicated
- Attendees will be able to write & teach a handling policy on falling & fallen patients
- Attendees will be able to pass on safe postural ergonomics related to profiling beds
- Attendees will be able to teach competent use of all profiling bed functions



- Attendees will be able to teach safer verbal guidance & minimal assistance handling techniques of people when getting off the bed & back to bed & associated controversial techniques to avoid & why
- Attendees will be able to improve awareness & teach competency in use of mobility aids relevant to people getting off the bed & back to bed
- Attendees can describe the benefits of using flat slide sheets compared to roller slide sheets
- Attendees will be able to teach application of slide sheets under the supine person
- Attendees will be able to teach different minimal handling methods of safely moving people up the bed using slide sheets & associated controversial techniques to avoid & why
- Attendees will be able to teach different minimal handling & equipment handling methods using slide sheets in safely moving people from a supine to side lying position & associated controversial techniques to avoid & why
- Attendees will be able to give care staff sufficient knowledge on the principles of hoisting & specific functions of a variety of hoists
- Attendees will be able to teach individual competency in assessing sling size & type
- Attendees will have the knowledge & comprehension of all methods of fitting slings under the supine person & the ability to teach these to care staff
- Attendees will have competency in teaching safe use of hoists
- Attendees will have the knowledge of all methods of handling the fallen service user & be able to teach these methods to care staff



- Attendees will be aware of basic teaching methods relevant to effective moving & handling of people training
- Attendees will be able to construct a variety of induction courses specifically relevant to domiciliary, residential, day care & reablement staff
- Attendees will be able to communicate with care staff on specific refresher training needs & assess staff competency
- Attendees will be to construct & deliver effective refresher training courses

## **Course Outline**

### **Day 1**

#### **9.15 – 9.30**

- Trainer & Attendee Introduction
- Course Outline

#### **9.30 – 9.45**

- Relevant Law in Handling & Social Care



#### **9.45 – 10.45**

- Symptoms of Musculoskeletal Disorders (MSDs)
- Basic Anatomy of the Spine – Muscles/ Ligaments/ Joints/ Discs
- Basic Function of the Spine – Kinematics Explained
- Basic Biomechanics of Spinal, Knee & Shoulder Musculoskeletal Disorders
- Video Footage of unsafe lifting, carrying, lowering, pushing & pulling

#### **10.45 – 12.30**

##### **Practical Demonstrations & Group Practical**

- Semi Squat Lifting & Lowering
- Full Squat Lifting & Lowering
- Carrying Loads
- Pushing & Pulling Wheelchairs

#### **12.30 – 12.45**

- Moving & Handling of People - Verbal Guidance/ Minimal Assistance/ Minimal Handling/ Equipment
- Factors behind successful Sitting to Standing

#### **12.45 – 13.15 Lunch**

#### **13.15 – 16.30**

##### **Practical Demonstrations & Group Practical**

- Sitting to Standing from chair & bed #
- Assisted Walking (1 & 2 Handlers)
- Walking Aids (Zimmer Frames/ Walking Sticks/ Rollators)



- Standing to Sitting #
- Moving forward in the chair #
- Moving back in chair #
- Stand Aids
- Wheelchair/ Chair to Bed using Transfer Board #
- Managing the *falling patient*
- Use of Handling Belts
- Bed Height & Posture Ergonomics
- Use of Profiling Beds
- Sitting from supine #
- Sitting from supine (Mobility Aids)
- Sitting from sidelying #

## Day 2

9.15 – 12.45

### **Practical Demonstrations & Group Practical**

- Sitting to lying down supine
- Sitting to lying down sidelying #
- Rolling person from supine to side lying
- Positioning of Flat Sheets & Roller Sheets (rolling)
- Positioning of Flat Sheets (Unravelling technique)
- Moving person up bed #
- Turning person on side using Flat Sheets with minimal handling



Osteopathic Solutions



**12.45 – 13.15 Lunch**

**13.15 – 16.30**

**Practical Demonstrations & Group Practical**

- Lateral supine bed transfer using Flat Sheets
- Sling types & choosing the right *sling* size
- Fitting a sling on person lying in bed (rolling both ways)
- Fitting a sling on person lying in bed (Origami Technique)
- Fitting a sling between 2 flat sheets
- Fitting a sling using a Roller sheet
- Principles of Hoisting & Use of Hoists
- Pushing & Pulling Mobile Hoists
- Turning person on side using Flat Sheets & mobile hoist
- Standing Hoist

**Day 3**

**9.15 – 12.30**

**Practical Demonstrations & Group Practical**

- Hoisting person from a bed to chair
- Fitting a sling sitting in chair
- Hoisting person from a chair to bed
- Sitting onto chair with verbal guidance



- Sitting from supine on the floor #
- Positioning of Flat Sheets on floor
- Moving person on floor from confined space using Flat Sheets
- Hoisting from floor to bed

#### **12.30 – 12.45**

- Effective Teaching Skills
- Preparation for Teaching Practice
- Course Development – Content/ Delivery/ Organisation
- Initial Workforce Training
- Refresher Training

#### **12.45 – 13.15 Lunch**

#### **13.15 – 16.30**

- Practical Assessment

**# Denotes Verbal Guidance & Minimal Assistance Technique**